

Operations II Paragraph Library

A utility to allow a set of predefined texts to be created in Operations II that can be used on sales orders, purchase orders and quotes without the need to re-type.

System > Maintenance > Paragraph Library

A simple form is presented allowing the user to add, edit or delete a Paragraph entry.

A Paragraph consists of a 5-character identifier, a Description and the Paragraph Text which is stored as a memo field and can therefore be of any required length.

Customer > Sales Orders and Purchases > Orders

An additional command button captioned 'Paragraph Library' is presented on the Order Header form, at the top of the form in line with the tab controls.

Clicking on this button presents a form displaying a list of paragraphs available. The user selects one or more paragraphs by entering a number in the 'Sort Order' column. The selected paragraphs are then copied to the Windows Clipboard, in the order defined via the 'Sort Order' column, whence they may be pasted into any Memo field presented on the form.

Quotes

The Paragraph Library available on the sales order and purchase order forms is also extended to be available on the Quotes form.

The Quote – Raise Document and Quote – Raise Document – Action Menu - Details – Action Menu - Link Notes forms have the Paragraph Library command button option available.

Operations II Audit Module - £450.00

Annual Maintenance and Support - £90.00