

## **SOP/SPM Quote Cleardown Utility**

The purpose of this utility is to allow for SOP / Invoicing Quotes to be removed from the system, based on a date entered by the user. If any quotes are linked to the CRM module then this link will also be removed.

A new menu option captioned "Quote Cleardown" would be added to the SOP / Invoicing – Utilities menu. Selection of this option would invoke a form that would allow the user to enter a date. The date would be defaulted to the current system date minus 1 year. The user however could enter any valid date. Selecting the provided OK button would then delete all quotes from SOP / Invoicing where the quote date is equal to or less than the date entered by the user.

A summary report would be produced detailing the quotes deleted. Only documents that are at quote stage would be deleted. Quotes partially or fully progressed to other document types will not be deleted. Exclusive access to the SOP / Invoicing data files will be required for the utility to complete successfully. Model Quotes will not be deleted.

**Quote Cleardown Utility - £190.00**

**Annual Maintenance and Support - £50.00**