

## S/L - Import and Allocate Receipts

The S/L - Import and Allocate Receipts utility will automatically import Refunds, Sales Invoice and Receipts to Opera 3 and Allocate Receipts to the relevant Invoice.

The utility will allow users to import Multi Currency transactions and will also take into account the Opera 3 OPA and Real Time Nominal if switched on.

The automatic import routines occur automatically at fixed times during the day. However, additional functions will be provided within Opera to enable this process to be invoked manually by a user.

The required Import File Format will need to be saved as comma-separated values (CSV) file.

The Import files will be validated prior to Import such that any validation errors encountered will cause the entire import process to abort with no data imported.

An Exceptions report will be available in such circumstances detailing all validation errors found and an Import Summary Report will also be provided

## S/L - Import and Allocate Receipts Bespoke Interface

The S/L - Import and Allocate Receipts utility consists of the following bespoke interface:

### ❖ S/L Import Settings

Options will be made available on this form to allow the user to define the Import CSV file folders and Import Applications Location.

### ❖ S/L Refund and Invoice Import

A bespoke utility that can be run manually within Opera 3 or can be run automatically using Windows Task Scheduler, to perform S/L Refund and Invoice Transactions import into Opera 3.

### ❖ S/L Receipts Import

A bespoke utility that can be run manually within Opera 3 or can be run automatically using Windows Task Scheduler, to perform S/L Receipts Transactions import into Opera 3.

### ❖ S/L Receipts Allocation

A bespoke utility that allocate S/L Receipts against outstanding refund and invoice transactions.

## Example Invoice CSV file contents 1

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	p
H	ALI0005	I	04/12/18	Ref1	Ref2	EUR	8.40	1.190476	10.00	1.40					
D											ACCE01	4.20	0.84	5.00	1
D											ACCE02	2.80	0.56	3.33	5

**Example Refund CSV file contents 1**

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	O
H	ALI0005	R	04/12/18	Ref1		EUR	8.40	1.190476	10.00	0					

**Manual S/L Imports in Opera 3**

In the event that the automatic imports failed, a manually invoked version of the S function will be made available within the Opera 3 Sales – Utilities menu structure.

An Option will be made available on the Company Maintenance form whereby the location of the automated import routine can be specified.

When running the import function manually, data will be exported from the currently selected company.

**Sales Ledger Import and Allocate Utility - £950.00**

**Annual Maintenance and Support - £190.00**